

APPLICATION FORM FOR APPRENTICE POSITION

Please complete all sections of the Application Form and return to hr@hutchinson.engineering.co.uk or post to Hutchinson, 58a Drumagarner Road, Kilrea, BT51 5TE

Short listing will be based solely on the information you provide on this form.

PERSONAL DETAILS

First Names:	Surname:
Address:	Email Address: Daytime phone number: Mobile:
Postcode:	
Current Driving License: YES / NO	Own Transport: YES / NO
Currently Employed: YES / NO	Notice Required:

SPECIAL REQUIREMENTS (Please detail any special requirements you may have if called for interview)

QUALIFICATIONS

**PLEASE EXPLAIN WHY YOU HAVE APPLIED FOR AN APPRENTICE POSITION WITH
HUTCHINSON**

EMPLOYMENT HISTORY (Please list any employment or work experience you have undertaken)

Dates		Name of employer	Nature of duties undertaken & reason for leaving if relevant
From	To		

REQUIRED DOCUMENTS (If invited to interview are you able to provide the following)?

Proof of educational results / qualifications, or predicted results	YES / NO
Attendance records covering the last 12 months (school or employment)	YES / NO
Two references (school or employment. Neither reference should be from a relative or friend)	YES / NO

DECLARATION

I hereby declare that the information given in this application is, to the best of my knowledge, true and correct.

I also agree that any misrepresentation by me will lead to the withdrawal of any offer of employment or my employment being terminated without any obligation of liability to the Company other than for services rendered.



I understand that the information provided by me during the recruitment process and throughout any subsequent periods of employment will be retained on file and may be processed by the Company for use in connection with this application of employment, equal opportunities monitoring, payroll or training.

Signature of Applicant: _____

Date: _____